

CITY OF ROGUE RIVER

City Council Minutes

THURSDAY, NOVEMBER 21, 2019

CITY HALL COUNCIL CHAMBERS

CITY OF ROGUE RIVER, JACKSON COUNTY, OREGON

CALL TO ORDER The Regular Council meeting was called to order by Mayor Wayne Stuart at 6:00 p.m.

INVOCATION Pastor Dale Schaffner with New Beginnings Christian Center delivered the Invocation

PLEDGE OF ALLEGIANCE Mayor Wayne Stuart led the Council and audience in the Pledge of Allegiance

QUORUM **COUNCIL MEMBERS PRESENT:**
Mayor Wayne Stuart
City Councilor Bob Pascalar
City Councilor Fred England
City Councilor Pam VanArsdale
City Councilor Barb Hilty
City Councilor Don Daugherty
City Councilor Mark Poling

ALSO PRESENT:
Carol Weir, City Recorder
Mike Bollweg, Public Works Director
Curtis Whipple, Chief of Police

MEDIA PRESENT:
Brad Smith, Rogue River Press

A quorum was present and due notice had been published.

APPROVAL OF MINUTES:

MOVED (VANARSDALE), SECONDED (PASCALAR) AND CARRIED TO APPROVE THE MINUTES OF OCTOBER 24, 2019.

COMMITTEE REPORTS:

Finance Committee: City Councilor Don Daugherty reported that they met twice during the month of September 2019 to review and approve bills and signed 67-checks totaling \$209,648.65 and for the month of October 2019 they reviewed and approved bills and signed 68-checks totaling \$101,849.01.

Middle Rogue Metropolitan Planning Organization (MRMPO): City Councilor

Pam VanArsdale reported that they decided to set aside Federal Funds for the Oregon Household Activities Survey and approved funding through the Transportation Improvement Program for Jackson County Transportation to get another electric bus. They also discussed the results of the Census Survey if the two county's MPO's would combine forces.

Planning Commission Liaison: City Councilor Barb Hilty reported that Planning Commissioner Carolyn Riley had recently passed away. City Councilor Don Daugherty mentioned that she had also been a member of the Sign Review Board.

PUBLIC INPUT:

Michael Gritchfield, Manager of the Rogue River branch of the Jackson County Library gave the City Council an update of their operations, programs, event and branch statistics.

NEW BUSINESS:

AGENDA ITEM 1 **Council Bill No. 19-2390:** An Ordinance re zoning property described as T36S, R4W, Section 21, Tax Lot 300 located at 5715 Rogue River Highway, Rogue River, Oregon.

MOVED (HILTY), SECONDED (DAUGHERTY) AND CARRIED TO ADOPT COUNCIL BILL NO. 19-2390.

AGENDA ITEM 2 **Council Bill No. 19-2391; Resolution No. 19-1357-R:** A Resolution adopting a Building Permit Fee Schedule and rescinding Resolution No. 19-1355-R, for the City of Rogue River, Oregon.

MOVED (VANARSDALE), SECONDED (PASCALAR) AND CARRIED TO ADOPT COUNCIL BILL NO. 19-2391.

AGENDA ITEM 3 **Council Bill No. 19-2392; Resolution No. 19-1358-R:** A Resolution approving a Jackson County Order to initiate formation of a Jackson County Law Enforcement Service District and consenting to the inclusion of City Territory within the boundaries of the district.

MOVED (ENGLAND), SECONDED (PASCALAR) AND CARRIED TO ADOPT COUNCIL BILL NO. 19-2392.

AGENDA ITEM 4 **Council Bill No. 19-2393; Resolution No. 19-1359-R:** A Resolution approving a Jackson County Order to initiate formation of a Jackson County Law Enforcement Service District and consenting to the inclusion of City Territory within the boundaries of the district.

MOVED (PASCALAR), SECONDED (VANARSDALE) AND CARRIED TO ADOPT COUNCIL NO. 19-2393.

City Councilor Pam VanArsdale explained to the audience they were not passing the same document twice, one of the documents includes all the cities in Jackson County and the other excludes one jurisdiction. The county will use the document that includes the approved jurisdictions.

City Councilor Mark Poling said he was aware that two jurisdictions were considering not to participate and asked if that would effect the change the rate.

Jackson County Commission Colleen Roberts explained that if a second jurisdiction voted no they would have to draw up a new resolution for the municipalities to adopt to get it on the ballot in May 2020.

AGENDA ITEM 5 **Agreement:** A Retainer Agreement between the City and Michael W. Franell, Attorney at Law to serve as legal counsel and advisor to the City and it's officials and authorized staff.

MOVED (POLING), SECONDED (DAUGHERTY) AND CARRIED TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN A RETAINER AGREEMENT BETWEEN THE CITY AND MICHAEL W. FRANELL, ATTORNEY AT LAW TO SERVE AS LEGAL COUNSEL AND ADVISOR TO THE CITY AND IT'S OFFICIALS AND AUTHORIZED STAFF.

AGENDA ITEM 6 **2018-2019 Audit:** Adopt KDP Certified Accountants, LLP Independent Auditors Report for fiscal year 2018-2019.

MOVED (HILTY), SECONDED (POLING) AND CARRIED TO ADOPT THE 2018-2019 AUDIT PRESENTED BY KDP CERTIFIED ACCOUNTANTS, LLP INDEPENDENT AUDITORS.

AGENDA ITEM 7 **Appointment:** Appoint City Councilor Barb Hilty as the Public Relations Liaison to the Rogue River Community Center.

MOVED (VANARSDALE), SECONDED (PASCALAR) AND CARRIED TO APPOINT CITY COUNCILOR BARB HILTY AS THE PUBLIC RELATIONS LIAISON TO THE ROGUE RIVER COMMUNITY CENTER.

AGENDA ITEM 8 **Appointment:** Appoint City Councilor Pam VanArsdale to the Middle Rogue Metropolitan Planning Organization.

MOVED (ENGLAND), SECONDED (PASCALAR) AND CARRIED TO APPOINT CITY COUNCILOR PAM VANARSDALE TO THE MIDDLE ROGUE METROPOLITAN PLANNING ORGANIZATION.

AGENDA ITEM 9 Appointment: Appoint Judith Rose to the Tree City Committee.

MOVED (HILTY), SECONDED (VANARSDALE) AND CARRIED TO APPOINT JUDITH ROSE TO THE TREE CITY COMMITTEE.

AGENDA ITEM 10 Request: A request from the Rogue River Mural Society to assist in the cost to complete the mural painted at 109 East Main Street.

MOVED (HILTY), SECONDED (ENGLAND) AND CARRIED TO APPROVE THE REQUEST FROM THE ROGUE RIVER MURAL SOCIETY TO ASSIST IN THE COST TO COMPLETE THE MURAL PAINTED AT 109 EAST MAIN STREET IN THE AMOUNT OF \$3,300.

Mayor Wayne Stuart commended that President Wanda Nesbitt had not been doing well and confined to her home which had made it difficult for their fund-raising efforts.

AGENDA ITEM 11 Request: A request from the Veterans of Foreign Wars Auxiliary #4116 to donate to the Annual Community Christmas Project Partners to help families in need at Christmas.

MOVED (HILTY), SECONDED (ENGLAND) AND CARRIED TO APPROVE A REQUEST FROM THE VETERANS OF FOREIGN WARS AUXILIARY #4116 TO DONATE TO THE ANNUAL COMMUNITY CHRISTMAS PROJECT PARTNERS TO HELP FAMILIES IN NEED AT CHRISTMAS IN THE AMOUNT OF \$1,000.

City Recorder Carol Weir told the City Council that an agenda item came in late and had urgency to be considered. She explained that it was a local restaurant that was moving from an existing location to another and asked that they add Item 12 to their agenda.

MOVED (VANARSDALE), SECONDED (PASCALAR) AND CARRIED TO ADD AGENDA ITEM 12.

AGENDA ITEM 12 Liquor License Application: An Oregon Liquor Control Commission liquor license application for Tarasco's Mexican Restaurant at 119 East Main Street, Rogue River, Oregon. Applicant: Juan Gallardo.

MOVED (HILTY), SECONDED (DAUGHERTY) AND CARRIED TO APPROVE AN OREGON LIQUOR CONTROL COMMISSION LIQUOR LICENSE APPLICATION FOR TARASCO'S MEXICAN RESTAURANT AT 119 EAST MAIN STREET. APPLICANT: JUAN GALLARDO.

OTHER BUSINESS:

Mayor Wayne Stuart reminded the City Council of the December 5th Chamber Mixer at the Grange, December 7th the Craft Fair and Santa's Kitchen at the Community Center, pictures with Santa and dinner at the Grange, the Tree Lighting Ceremony at the Downtown Plaza then back to the Grange. December 8th the Veterans of Foreign Wars will be serving brunch along with the Christmas Tree Auction.

City Councilor Don Daugherty asked Chief Whipple if he would be continuing his Coffee with a Cop.

Chief Curtis Whipple said he would be continuing with that event.

ADJOURN

There being no further business to come before the City Council and upon motion duly made (VANARSDALE), seconded (ENGLAND) and carried, the meeting adjourned at 6:45 p.m.

ATTEST:

Carol J. Weir, MMC
City Recorder