

THURSDAY, JANUARY 23, 2014

CITY HALL COUNCIL CHAMBERS

CITY OF ROGUE RIVER, JACKSON COUNTY, OREGON

**CALL TO ORDER** The Regular Council meeting was called to order by Mayor Pam VanArsdale at 7:00 p.m.

**INVOCATION** City Councilor Shelli Spencer delivered the Invocation

**PLEDGE OF ALLEGIANCE** Mayor Pam VanArsdale led the Council and audience in the Pledge of Allegiance

**QUORUM** **COUNCIL MEMBERS PRESENT:**

Mayor Pam VanArsdale  
City Councilor Cliff Combs  
City Councilor Rich Pardy  
City Councilor Robert Catherwood  
City Councilor Shelli Spencer  
City Councilor Earl Shamblin  
City Councilor Mark Poling

**ALSO PRESENT:**

Mark Reagles, City Administrator  
Carol Weir, Deputy Recorder  
John Krawczyk, City Engineer  
Bonnie Honea, City Planner/Building Tech

**PRESS PRESENT:**

Brad Smith, Rogue River Press

A quorum was present and due notice had been published.

**APPROVAL OF MINUTES:**

MOVED (PARDY), SECONDED (COMBS) AND CARRIED APPROVE THE MINUTES OF DECEMBER 26, 2013.

**COMMITTEE REPORTS:**

**Finance Committee:** City Councilor Earl Shamblin reported that they met twice to approve 79 checks in the amount of \$76,018 and all the accounts seemed to be in good shape.

**Planning Commission Liaison:** City Councilor Mark Poling reported that they had reviewed the duties for the planning commission and conversion plan regulations.

**Community Relations:** City Councilor Shelli Spencer reported that she had attended the Rogue River Community Center Board meeting and all was well. She attended the Chamber of Commerce meeting where they were beginning a restructuring of the board to make things better. Also, at the Greenway meeting it was decided to see what changes could be made to improve the Ride the Rogue event. All in all the City was quit busy.

Mayor Pam VanArsdale asked if they had done anything with the van the City acquired for them?

City Administrator Mark Reagles said that the Public Works staff had not finished all the work to get it ready for use at the Community Center. They were having an issue removing the glue in the process of removing the decals attached to the van.

**Rogue Valley Council or Governments:** Mayor Pam VanArsdale reported that she had attended and they had approved changes to the Charter and By-laws, pretty much house keeping stuff fixing old and unnecessary language.

**State of the City:** Mayor Pam VanArsdale deliver the following State of City message to the City Council and audience:

"Although 2013 started with uncertainty, we came together in unity and with a common purpose to best serve our city and its citizens.

Our accomplishments were many this year. We applied for and received numerous grants that will allow us to make some nice improvements around town this coming year. These include repairs to the tennis courts at Anna Classick Bicentennial Park, replacing the kiosk at Palmerton Park Arboretum, and a portion of the repairs to Pine Street.

Instead of selling bonds on the open market for our street improvement project, we were able to negotiate a very favorable loan through the Oregon Department of Transportation that will result in a substantial savings.

We also negotiated the purchase of the property at the corner of Pine and First Streets. By doing so, we've guaranteed a site for our annual Rooster Crow Celebration. We'll be looking for other ways to utilize that property and we welcome the public to share their ideas how to best do that.

We continue to work diligently to keep our town fiscally sound even as reduced revenues present constant challenges.

Our losses were few in 2013 but heartfelt just the same. Councilor Matthew Vail

resigned in Sept. due to relocation outside of our city. We grieved the passing of friends and neighbors that will always be remembered and forever missed.

As we begin 2014, I look forward to another productive year serving as your Mayor, and ask for everyone's patience as we begin our street improvement project. There will be times when you might be inconvenienced by the construction but we'll do our best to minimize this.

I want to thank the Council and Planning Commission, our very dedicated city Staff, Police and Fire Departments and the many volunteers that make Rogue River such a wonderful place to call home. We couldn't do it without all of you!

Respectfully yours, Pam VanArsdale, Mayor"

**AGENDA ITEM 1**     **Council Bill No. 13-2262; Ordinance No. 14-383-O:** An Ordinance granting Avista Corporation, dba Avista Utilities, a Washington Corporation, its successors and assigns, the nonexclusive right, privilege, authority and franchise to locate, construct, install, own, maintain, repair, replace, extend, operate and use facilities in, upon, over, under, along and across the franchise area for purposes of the transmission, distribution and sale of gas in the City of Rogue River, Oregon.

MOVED (SPENCER), SECONDED (SHAMBLIN) AND CARRIED TO ADOPT COUNCIL BILL NO. 13-2262.

Avista's Oregon Regional Business Manager Steve Vincent said most cities and some county's adopt franchise agreements to collect franchise fees same as all other utility companies. Various reasons for collecting the fee is to offset the cost of repairing streets, sidewalks and right of ways.

City Councilor Earl Shamblin said he had not been aware of the fee on his utility bills until just recently and felt it was one of those hidden fees.

City Administrator Mark Reagles said that Avista would be adding the 1% increase to the March billing and Avista would be noticing their customers of the raise on their bill.

**NEW BUSINESS:**

**AGENDA ITEM 2**     **Council Bill No. 14-2265; Resolution No. 14-1255-R:** A Resolution establishing a fee schedule as provided in Ordinance No. 98-275-O, also known as RRMC 13.10 the City of Rogue River Sewer Ordinance, and rescinding Resolution No. 13-1222-R.

MOVED (PARDY), SECONDED (COMBS) AND CARRIED TO ADOPT COUNCIL BILL NO. 14-2265.

**AGENDA ITEM 3** **Council Bill No. 14-2266; Resolution No. 14-1256-R:** A Resolution establishing a fee schedule as provided in Ordinance No. 97-247-O, also known as RRM C 13.15, the City of Rogue River Water Ordinance, and rescinding Resolution No. 13-1223-R.

MOVED (SPENCER), SECONDED (SHAMBLIN) AND CARRIED TO ADOPT COUNCIL BILL NO. 14-2266.

**AGENDA ITEM 4** **Council Bill No. 14-2267; Resolution No. 14-1257-R:** A Resolution extending Workers' Compensation Coverage to volunteers of the City of Rogue River, Oregon, for policy year 2013-2014, and rescinding Resolution No. 13-1229-R.

MOVED (POLING), SECONDED (PARDY) AND CARRIED TO ADOPT COUNCIL BILL NO. 13-2267.

City Administrator Mark Reagles commented that they had removed the court mandated clause for community services due to complications with the insurance companies. It had become so difficult to run the program and becoming too costly to pay staff to oversee the defendants for what the City had been collecting.

**AGENDA ITEM 5** **Appointment:** The Mayor to recommend the appointment of Robert Catherwood to City Council Position No. 3.

MOVED (COMBS), SECONDED (PARDY) AND CARRIED TO APPOINT ROBERT CATHERWOOD TO CITY COUNCIL POSITION NO. 3.

City Administrator Mark Reagles administered the Oath of Office to Mr. Catherwood who then took his seat at the podium.

**AGENDA ITEM 6** **Request:** The City Council to consider a request from the Miss Rogue River Scholarship Pageant to waive a liquor license application fee for the "Ninth Annual Crab Feed Fundraiser" being held on Saturday, February 22, 2014.

MOVED (PARDY), SECONDED (COMBS) AND CARRIED TO APPROVE A REQUEST TO WAIVE THE LIQUOR LICENSE APPLICATION FEE.

**AGENDA ITEM 7** **Liquor License:** The City Council to authorize the Mayor to sign an Oregon Liquor Control Commission application for the "Ninth Annual Crab Feed Fundraiser" being held on Saturday, February 22, 2014 at the Rogue River Community Center. Applicant: Dana Armstrong, Homestead Lounge.

Mayor Pam VanArsdale informed the City Council that they had not yet received the Liquor License application.

City Administrator Mark Reagles commented to the City Council that they could consider to allow the Mayor to sign the application once it was received and approved for completeness by staff. He said the reason for rushing it through was because the event would be taking place before the next Council meeting. The City Council could require the applicant request a Special Council meeting but with the history of the past events he did anticipate any issues from OLCC with it. He anticipated it to be straightforward as it had been in the past.

MOVED (POLING), SECONDED (PARDY) AND CARRIED TO AUTHORIZE THE MAYOR TO SIGN THE LIQUOR LICENSE APPLICATION WHEN IT'S RECEIVED AND APPROVED FOR THE NINTH ANNUAL CRAB FEED FUNDRAISER BEING HELD ON SATURDAY, FEBRUARY 22, 2014 AT THE ROGUE RIVER COMMUNITY CENTER, APPLICANT DANA ARMSTRONG FROM THE HOMESTEAD LOUNGE.

**OTHER BUSINESS:**

Mayor Pam VanArsdale informed the City Council that the Rogue Valley Council of Governments Finance Officer, Alan Hudson who had been with them for 14-years had past away. She said that normally the City would send flowers but the family had requested that in lieu of flowers a donation is made to the Cancer Society and asked the Councilor's their thoughts.

City Councilor Shelli Spencer asked how much were they talking?

City Administrator Mark Reagles said that flowers were costing the City around \$60-\$80 sent to dignitaries that the City works with.

MOVED (SHAMBLIN), SECONDED (CATHERWOOD) AND APPROVED TO DONATE \$100 TO THE CANCER SOCIETY IN THE NAME OF ALAN HUDSON.

Mayor Pam VanArsdale said she had attended the services and felt that half of those present were Scouts from around the valley.

City Councilor Rich Pardy commented that he noticed that they had laid three foundations for homes in the Foothill Estates.

City Councilor Mark Poling reported that he attended the first homeowner's association meeting and he felt it went fairly well. He said there were still a few things to iron out.

City Councilor Earl Shamblyn said the newspaper indicated that Leisure Estates had been out of water and wondered if there was a chance they would come to the City and ask for water?

City Administrator Mark Reagles said over the years there had been conversations with the property owners but there may be complications for him with the county and he wasn't interested in paying the rates for being outside the city limits. It had been at least 2-years since their last conversation.

City Councilor Earl Shamblyn questioned the location of the water line to that property?

City Administrator Mark Reagles said the sewer line ran along the railroad tracks and they stubbed the water line out 50-feet past Sienna Drive in Foothill Blvd. If the property owner were to approach the City and make application for services staff would bring it to the City Council for approval.

City Councilor Earl Shamblyn commented that he noticed they had been making improvements to the property.

Deputy Recorder Carol Weir said they had added a recreational parking area and had been clearing and cleaning from the recent fire.

Mayor Pam VanArsdale said she had attended an informal gathering at the fire department and that the Fire Chief would be coming to the City Council to talk about going to the tax payers to extend their current bond to replace their aging fleet. The Fire Chief would be coming to the next City Council workshop to discuss rolling the current capital bond into another 10-years at the same rate of 25¢/\$1,000 that the tax payers were already paying.

City Councilor Robert Catherwood asked if they had made consideration in the planning of the City's street repairs regarding utility companies working and/or repairing lines prior to the City resurfacing the streets?

City Administrator Mark Reagles said they had put together a list of all the utilities that work within the City's right of ways and would be sending them notice by giving them a list of streets designated for repair. He said he would also be bringing to the City Council an option of a moratorium from digging in those streets except in case of an emergency. Also, they would be informing the citizens that if they were interested in hooking up to any new utility services they may want to do so now before a moratorium that would be for a specific length of time such as 5-years or more.

**ADJOURN**

There being no further business to come before the City Council and upon motion duly made (PARDY), seconded (SPENCER) and carried, the meeting adjourned at 7:40 p.m.

**ATTEST:**

APPROVED: 27 Feb 2014

Carol J. Weir, MMC  
Deputy Recorder