

CITY OF ROGUE RIVER

City Council Minutes

THURSDAY, MARCH 23, 2017

CITY HALL COUNCIL CHAMBERS

CITY OF ROGUE RIVER, JACKSON COUNTY, OREGON

CALL TO ORDER The Regular Council meeting was called to order by Mayor Pam VanArsdale at 7:06 p.m.

INVOCATION Pastor Bob MacKenzie with Foothills Chapel delivered the Invocation

PLEDGE OF ALLEGIANCE Mayor Pam VanArsdale led the Council and audience in the Pledge of Allegiance

QUORUM **COUNCIL MEMBERS PRESENT:**

Mayor Pam VanArsdale
City Councilor Bill Jones
City Councilor Fred England
City Councilor Shelli Spencer
City Councilor Don Daugherty

COUNCIL MEMBERS ABSENT:
City Councilor Robert Catherwood
City Councilor Mark Poling

ALSO PRESENT:
Mark Reagles, City Administrator
Carol Weir, City Recorder

A quorum was present and due notice had been published.

APPROVAL OF MINUTES:

MOVED (SPENCER), SECONDED (DAUGHERTY) AND CARRIED TO APPROVE THE MINUTES OF DECEMBER 22, 2016 AND JANUARY 26, 2017.

COMMITTEE REPORTS:

Community Relations: City Councilor Shelli Spencer reported that the Rooster Crow Committee had met and all their time lines were being met and also the Rooster Crow Board met to continue their process of establishing their guidelines and procedures.

Mayor Pam VanArsdale suggested some options for Friday night after the Rooster Crow Dinner at the Community Center that an Art and Wine walk downtown with participation from the business owners or to arrange for live music at the Gazebo.

City Councilor Shelli Spencer commented that she had been contacted by someone that did trampoline demonstrations.

City Councilor Bill Jones reported that the recent Friday Night Dinner sponsored by the Rogue River Kiwanis for St. Patrick's Day Corned Beef and Cabbage dinner was a great success. He also commented that the Community Center was still seeking funding for the new Food Pantry.

Finance Committee: City Councilor Don Daugherty reported that they had met twice during the month of February 2017 to review and approve bills and signed 56-checks totaling \$174,836.74.

Planning Commission Liaison: City Administrator Mark Reagles reported that during their Regular Meeting they approved minutes and elected new officers for the year. They elected Evan Goeglein as Chairman, Dean Stirm as Vice Chairman and Cindy England as Secretary. They followed that meeting with a Workshop reviewing Chapters 5, 6, and 7 of the City's Comprehensive Plan and viewed Google Earth pointing out property's in noncompliance in hopes of giving them insight to consider when they were working on updating the new Zoning Ordinance.

Middle Rogue Metropolitan Planning Organization (MRMPO): Mayor Pam VanArsdale reported that they had adopted the 2018 to 2021 Transportation Improvement program (TIP), amendments to the 2015-204 Regional Transportation Plan (RTP) and the Air Quality Conformity Determination (AQCD).

OLD BUSINESS:

AGENDA ITEM 1 **Oath of Office:** Swear in City Councilor Fred England.

City Councilor elect Fred England was administered the Oath of Office by City Administrator Mark Reagles and returned to his seat at the podium.

NEW BUSINESS:

AGENDA ITEM 2 **Council Bill No. 17-2338:** An Ordinance amending Ordinance No. 93-226-O, restricting the business of yard sales and garage sales also known as Rogue River Municipal Code, Chapter 5.05 in the City of Rogue River, Oregon.

MOVE (SPENCER), SECONDED (JONES) AND CARRIED TO ADOPT COUNCIL BILL NO. 17-2338.

AGENDA ITEM 3 **Council Bill No. 17-2339; Resolution No. 17-1312-R:** A Resolution amending Resolution No. 17-1310-R, Section I.G. of the Employees Handbook for the City of Rogue River, Oregon.

MOVE (JONES), SECONDED (SPENCER) AND CARRIED TO ADOPT COUNCIL BILL NO. 17-2339.

AGENDA ITEM 4 **Council Bill No. 17-2340; Resolution No. 17-1313-R:** A Resolution naming the new park, at the corner of Pine Street and First Street in the City of Rogue River, Oregon, as addressed in RRMC Chapter 12.25.

MOVE (SPENCER), SECONDED (DAUGHERTY)

City Council Bill Jones commented that he had missed the meeting discussing a name for the park and suggested Rooster Tail Park, adding that Tailholt was the name of the City.

MOTION CARRIED TO ADOPT COUNCIL BILL NO. 17-2340. City Councilor Bill Jones cast a nay vote.

AGENDA ITEM 5 **Council Bill No. 17-2341; Resolution No. 17-1314-R:** A Resolution levying a Judicial Training Assessment on any fine or bail forfeiture collected by the Rogue River Municipal Court upon conviction of any offense in the City of Rogue River, Oregon, and rescinding Resolution No. 92-717-R.

MOVE (ENGLAND), SECONDED (JONES) AND CARRIED TO ADOPT COUNCIL BILL NO. 17-2341.

AGENDA ITEM 6 **Council Bill No. 17-2342; Resolution No. 17-1315-R:** A Resolution establishing an administrative fee for Impounding of Motor Vehicles in the City limits of the City of Rogue River, Oregon, and rescinding Resolution No. 02-1018-R.

MOVE (JONES), SECONDED (ENGLAND) AND CARRIED TO ADOPT COUNCIL BILL NO. 17-2342.

AGENDA ITEM 7 **Council Bill No. 17-2343; Resolution No. 17-1316-R:** A Resolution establishing a Business and Occupation Tax fee schedule for Ordinance No. 85-109-R, also known as Rogue River Municipal Code, Chapter 5.05.090 and rescinding Resolution No. 09-1164-R, 13-143-R, 15-1269-R and 16-1289-R.

MOVE (SPENCER), SECONDED (DAUGHERTY) AND CARRIED TO ADOPT COUNCIL BILL NO. 17-2343.

AGENDA ITEM 8 **Council Bill No. 17-2344; Resolution No. 17-1317-R :** A Resolution establishing an optional Special Inspection Permit fee for the City of Rogue River, Oregon, and rescinding Resolution No. 07-1142-R.

MOVE (SPENCER), SECONDED (ENGLAND) AND CARRIED TO ADOPT COUNCIL BILL NO. 17-2344.

AGENDA ITEM 9 **5-Year Capital Improvement Plan:** The proposed 5-Year Capital Improvement Plan for the 2017-2018 budget year.

MOVE (SPENCER), SECONDED (ENGLAND) AND CARRIED TO ADOPT THE 2017-2018 5-YEAR CAPITAL IMPROVEMENT PLAN.

AGENDA ITEM 10 **K-9 Unit Purchasing and Training:** Purchase of a K-9 Unit including training for the dog and officer.

MOVE (ENGLAND), SECONDED (JONES) AND CARRIED TO AUTHORIZE THE PURCHASE OF A K-9 UNIT AND TRAINING OF BOTH THE DOG AND OFFICER.

City Councilor Don Daugherty said he thought that the Police Chief had said the cost had been reduced.

City Administrator Mark Reagles said that Chief Chris Snyder had stated during a previous workshop that he had negotiated down the cost for the dog.

AGENDA ITEM 11 **Request:** A request from Julia Hendricks, Director of the 2017 Ride the Rogue event to sell and serve beer and wine during the "Ride the Rogue" cycling event being held on Saturday, September 23, 2017 in Palmerton Arboretum Park, Rogue River, Oregon.

MOVE (SPENCER), SECONDED (ENGLAND) AND CARRIED TO APPROVE A REQUEST FROM JULIA HENDRICKS, DIRECTOR OF THE 2017 RIDE THE ROGUE EVENT TO SALE AND SERVE BEER AND WINE DURING THE "RIDE THE ROGUE" CYCLING EVENT BEING HELD ON SATURDAY, SEPTEMBER 23, 2017 IN PALMERTON ARBORETUM PARK, ROGUE RIVER, OREGON.

AGENDA ITEM 12 **Request:** A request from John Zammetti to waive the required Business and Occupation Tax fee for operating a Swap Meet where individuals can sell or swap their goods with other vendors and the public at 311 East Main Street, Rogue River, Oregon, because proceeds are being donated to the Rogue River School Athletics Program.

MOVE (SPENCER), SECONDED (DAUGHERTY) AND CARRIED TO APPROVE A REQUEST FROM JOHN ZAMMETTI TO WAIVE THE REQUIRED BUSINESS AND OCCUPATION TAX FEE FOR OPERATING A SWAP MEET WHERE INDIVIDUALS CAN SELL OR SWAP THEIR GOODS WITH OTHER VENDORS AND THE PUBLIC AT 311 EAST MAIN STREET, ROGUE RIVER, OREGON, BECAUSE PROCEEDS ARE BEING DONATED TO THE ROGUE RIVER SCHOOL ATHLETICS PROGRAM.

The City Council discussed Mr. Zammetti's proposal of donating all of the booth fees along with a percentage from each booth vendor to the athletics program and that

he would only be operating two-weekends a month. The City Council wanted to allow Mr. Zammetti to operate the swap meet with the proceeds going to the school and see how it works out over the next six-months.

AGENDA ITEM 13 **Liquor License:** An Oregon Liquor Control Commission Liquor License application for Limited On-Premises Sales from Josh Terranova, Owner of High Standards Bike Shop at 510 East Main Street, Suites G & H, Rogue River, Oregon.

MOVE (ENGLAND), SECONDED (SPENCER) AND CARRIED TO AUTHORIZE THE MAYOR TO SIGN AN OREGON LIQUOR CONTROL COMMISSION LIQUOR LICENSE APPLICATION FOR LIMITED ON-PREMISES SALES FROM JOSH TERRANOVA, OWNER OF HIGH STANDARDS BIKE SHOP AT 510 EAST MAIN STREET, SUITES G & H, ROGUE RIVER, OREGON. City Councilor Don Daugherty cast a nay vote.

AGENDA ITEM 14 Proclamation: The Mayor read a Proclamation declaring Friday, April 7, 2017 as "Arbor Day" in the City of Rogue River, Oregon.

OTHER BUSINESS:

City Recorder Carol Weir asked the City Council to consider adding two additional items to the agenda regarding the "4th Annual Elk Mountain Highland Games and May Day Festival".

MOVE (SPENCER), SECONDED (JONES) AND CARRIED TO ADD TWO ADDITIONAL ITEMS TO THE AGENDA.

AGENDA ITEM 15 **Request:** A request from Julie Niles-Fry with the Evans Valley Community Association to be a Sponsor for the "4th Annual Elk Mountain Highland Games and May Day Festival" being held on April 29-30, 2017.

MOVE (SPENCER), SECONDED (JONES) AND CARRIED TO APPROVE THE REQUEST FROM JULIE NILES-FRY WITH THE EVANS VALLEY COMMUNITY ASSOCIATION TO BE A SPONSOR FOR THE "4TH ANNUAL ELK MOUNTAIN HIGHLAND GAMES AND MAY DAY FESTIVAL" BEING HELD ON APRIL 29-30, 2017 IN THE AMOUNT OF \$500.00.

AGENDA ITEM **Request:** A request from Julie Niles-Fry with the Evans Valley Community Association to hang the Elk Mountain Highland Games & May Day Festival banner across Depot Street until after the event on April 29-30, 2017.

MOVE (ENGLAND), SECONDED (JONES) AND CARRIED TO APPROVE THE REQUEST FROM JULIE NILES-FRY WITH THE EVANS VALLEY COMMUNITY ASSOCIATION TO HANG THE ELK MOUNTAIN HIGHLAND GAMES & MAY DAY FESTIVAL BANNER ACROSS DEPOT STREET UNTIL AFTER THE EVENT ON

APRIL 29-30, 2017.

COUNCIL ITEMS:

Mayor Pam VanArsdale reminded the City Council about the Arbor Day Celebration and Tree Planting event on Friday, April 7, 2017. She said that the children would be singing the City Song and accompanied by Margo Turrell and another member of the Rogue River Accordion Club.

City Administrator Mark Reagles informed the City Council that it was time to review and update the City's Natural Hazard Mitigation Plan and asked for any volunteers to serve on the steering committee. This update was a requirement from FEMA and they currently had the City Administrator, City Planner, Public Works Director and a member from the planning commission. No one from the City Council volunteered.

City Administrator Mark Reagles told the City Council that he, the Mayor and City Recorder had attended the funeral services for Pat Foley. Pat worked for the Rogue Valley Council of Governments and had served the City as a Contract Review Coordinator on many City projects. She will be dearly missed and impossible to replace.

City Councilor Don Daugherty announced to the City Council that Honor Flight was closing up shop. They would be having their last flight from Southern Oregon on September 29, 2017 and returning on October 1, 2017. He said this was for WWII vets and encouraged them that if they knew of anyone to please encourage them to make this trip. As of date more than five-hundred WWII Veterans had taken the trip. He added that they have a nurse, each person has a guardian throughout the trip and family and spouses were welcome but needed to pay their own way. Councilor Daugherty asked the City Councilor's to please spread the word of their final Honor Flight.

ADJOURN

There being no further business to come before the City Council and upon motion duly made (SPENCER), seconded (JONES) and carried, the meeting adjourned at 8:15 p.m.

ATTEST:

Carol J. Weir, MMC
City Recorder