

# **CITY OF ROGUE RIVER**

# **City Council Minutes**

THURSDAY, MAY 25, 2017

CITY HALL COUNCIL CHAMBERS

CITY OF ROGUE RIVER, JACKSON COUNTY, OREGON

**CALL TO ORDER** The Regular Council meeting was called to order by Mayor Pam VanArsdale at 7:00 p.m.

**INVOCATION** Pastor Lucas Bradburn with Rogue Valley Community Church delivered the Invocation

**PLEDGE OF ALLEGIANCE** Mayor Pam VanArsdale led the Council and audience in the Pledge of Allegiance

**QUORUM** **COUNCIL MEMBERS PRESENT:**

Mayor Pam VanArsdale  
City Councilor Bill Jones  
City Councilor Fred England  
City Councilor Shelli Spencer  
City Councilor Don Daugherty  
City Councilor Mark Poling

**COUNCIL MEMBERS ABSENT:**  
City Councilor Robert Catherwood

**ALSO PRESENT:**  
Mark Reagles, City Administrator  
Carol Weir, City Recorder

A quorum was present and due notice had been published.

**APPROVAL OF MINUTES:**

MOVED (SPENCER), SECONDED (JONES) AND CARRIED TO APPROVE THE MINUTES OF APRIL 27, 2017.

**COMMITTEE REPORTS:**

**Community Relations:** City Councilor Shelli Spencer reported that the music for the Rogue Greenway's "Ride the Rogue" would be sponsored by the Rogue River Chamber of Commerce. She also announced that the Rooster Crow Committee would be holding a Volunteer Meeting at 5:15 p.m. on May 30, 2017 where volunteers would be able to choose what they wanted to do. She announced that Lawrence Martin was the Grand Marshal.

City Councilor Bill Jones reported that donations were up at the Rogue River

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Community Center Thrift Store and that they had held a couple of benefits for the remodel of the pantry at the Community Center.

**Finance Committee:** City Councilor Don Daugherty reported that they had met twice during the month to review and approve the bills for April 2017 and signed 68-checks totaling \$109,059.73.

**Planning Commission Liaison:** City Councilor Mark Poling reported that they were discussing the final chapters on Comprehensive Plans of the Zoning Ordinance. They had also discussed a recreational park coming up across the river., a development coming up on Valley View Drive and waiting for First Community to bring their plans in for review and they saw the preliminary drawings of Rooster Park.

**Police Commission:** City Councilor Bill Jones reported that they reviewed the Statistical Reports that showed a spike in the drug activity again of cocaine, meth and heroin. Served warrant arrests. Officer Staller would be leaving on June 4, 2017 for canine training. Discussed the transients breaking into homes. Chief was driving the Greenway everyday to the park and back and he when finds a transient he makes them clean up the area and move on.

**Middle Rogue Metropolitan Planning Organization (MRMPO):** Mayor Pam VanArsdale reported that she was not able to attend but City Administrator Mark Reagles did attend in her absence. Mr. Reagles commented that the major item was a vote needed regarding the freight lines in the MPO areas. Adjustments needed to be made to the STIF identifying that the funding for the M Street project be moved to the Redwood Highway project.

**Rogue Valley Area Commission of Transportation (RVACT):** Mayor Pam VanArsdale reported that she was not able to attend but City Councilor Fred England did attend on her behalf. City Councilor Fred England reported that Gary Lemming gave an update on the Highway 62 project was back up and running after the rains. The freeway electronic sign boards proved to be effective even though people called in to say they were a distraction. Cases showed a high number of distracted driver's such as truck driver's falling asleep and running off the road.

**Rogue Valley Council or Governments (RVCOG):** Mayor Pam VanArsdale reported that they had a presentation from Professor Eric Ditmure on the Shaker Alert earthquake warning system sensors. There was a date program available for agencies that could give staff about a 30-second warning, which didn't sound like much time, but 30-seconds would give you time to turn valves off, turn gas off, etc. Later in the year there would be a Cascadia presentation.

Mayor Pam VanArsdale asked the City Council to consider moving Agenda Item No. 20 to the top of the agenda.

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MOVED (SPENCER), SECONDED (ENGLAND ) AND CARRIED TO MOVE AGENDA ITEM NO. 20: The Mayor to present the “Mayor’s Beautification Award”.

**AGENDA ITEM 20 Presentation:** Mayor Pam VanArsdale presented the “Mayor’s Beautification Award” to LeFleur Bouquet at 122 Depot Street, Rogue River, Oregon. She expressed how wonderful the corner into town now looked and how much she loved the chandlers hanging the tree out front of the store and thanked them for all their hard work.

**AGENDA ITEM 1 Council Bill No. 17-2348; Resolution No. 17-1321-R:** A Resolution certifying the municipal services provided by the City of Rogue River, Oregon, for the 2017-2018 budget year.

MOVE (ENGLAND), SECONDED (SPENCER) AND CARRIED TO ADOPT COUNCIL BILL NO. 17-2348.

**AGENDA ITEM 2 Proposed Use Hearing:** Hear comments from the public regarding the use of State Revenue Sharing Funds for fiscal year 2017-2018.

Mayor Pam VanArsdale opened the Public Use Hearing at 7:20 p.m. The Use Hearing meeting was to hear comments from the citizens regarding the use of the use of the funds received from the State. The notice of this hearing was posted on the City’s website and at three public locations in town.

The Mayor asked for comments from the audience but no comments were heard.

Mayor Pam VanArsdale declared the Public Use Hearing closed at 7:21 p.m.

**AGENDA ITEM 3 Council Bill No. 17-2349; Resolution No. 17-1322-R:** A Resolution declaring the City’s election to receive State Revenue Sharing for the 2017-2018 budget year for the City of Rogue River, Oregon.

MOVE (JONES), SECONDED (ENGLAND) AND CARRIED TO ADOPT COUNCIL BILL NO. 17-2349.

**AGENDA ITEM 4 Council Bill No. 17-2350; Resolution No. 17-1323-R:** A Resolution extending Workers’ Compensation Coverage to volunteers of the City of Rogue River, Oregon, for the 2017-2018 budget year.

MOVE (SPENCER), SECONDED (ENGLAND) AND CARRIED TO ADOPT COUNCIL BILL NO. 17-2350.

**AGENDA ITEM 5 Council Bill No. 17-2351; Resolution No. 17-1324-R:** A Resolution authorizing funds to be used in the financial management of the City of Rogue River, Oregon, for the 2017-2018 budget year.

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MOVE (SPENCER), SECONDED (JONES) AND CARRIED TO ADOPT COUNCIL BILL NO. 17-2351.

- AGENDA ITEM 6** **Council Bill No. 17-2352; Resolution No. 17-1325-R:** A Resolution adopting the budget, making appropriations, and levying taxes for the City of Rogue River, Oregon, for the 2017-2018 budget year.

MOVE (SPENCER), SECONDED (JONES) AND CARRIED TO ADOPT COUNCIL BILL NO. 17-2352 at a rate of \$3.1492 per \$1,000 of assessed value for the operation and in the amount of \$95,025.00.

- AGENDA ITEM 7** **Contract:** Authorize the Mayor to sign a Telecommunications Contract between the City of Rogue River, Oregon, and Emergency Communications of Southern Oregon for the purpose of implementing a primary 911 Public Safety Answering Point.

MOVE (JONES), SECONDED (SPENCER) AND CARRIED TO AUTHORIZE THE MAYOR TO SIGN A TELECOMMUNICATIONS CONTRACT BETWEEN THE CITY OF ROGUE RIVER, OREGON, AND EMERGENCY COMMUNICATIONS OF SOUTHERN OREGON FOR THE PURPOSE OF IMPLEMENTING A PRIMARY 911 PUBLIC SAFETY ANSWERING POINT.

- AGENDA ITEM 8** **Engagement:** Authorize the Mayor to sign an Engagement Letter between the City of Rogue River, Oregon, and D. A. Davidson & Company for the purpose to serve as an underwriter for USDA Refunding Bonds, Series 2017.

MOVE (SPENCER), SECONDED (POLING) AND CARRIED TO AUTHORIZE THE MAYOR TO SIGN AN ENGAGEMENT LETTER BETWEEN THE CITY OF ROGUE RIVER, OREGON, AND D. A. DAVIDSON & COMPANY FOR THE PURPOSE TO SERVE AS AN UNDERWRITER FOR USDA REFUNDING BONDS, SERIES 2017.

City Administrator Mark Reagles commented that D.A. Davidson from what he had been told was a Premier Bonding and Capital Funds Agency had approached cities about the outstanding bonds they had and had come up with a plan to combine the bonds from these cities which would make it better for the market. By reselling the 40-year USDA Bond the City could save up to \$100,000. He also noted that City Counsel Steve Rich had reviewed the document.

- AGENDA ITEM 9** **Request:** A request to authorize the Mayor to sign an application for permit to hold a marine event, regatta or parade from the Cal-Ore River Racers to hold the Rooster Crow Hydroplane Race on June 24-25, 2017.

MOVE (ENGLAND), SECONDED (SPENCER) AND CARRIED TO AUTHORIZE THE MAYOR TO SIGN AN APPLICATION FOR PERMIT TO HOLD A MARINE EVENT, REGATTA OR PARADE FROM THE CAL-ORE RIVER RACERS TO HOLD THE ROOSTER CROW HYDROPLANE RACE ON JUNE 24-25, 2017.

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City Councilor Shelli Spencer declared that she was the Rooster Crow Coordinator and did not benefit in any way from their event.

**AGENDA ITEM 10** **Request:** A request from Bill Neiswanger, owner of the Cattlemen's Saloon to waive the Liquor License Application Fee required by Rogue River Municipal Code 5.15.060 for an event being held on June 23-24, 2017.

MOVE (ENGLAND), SECONDED (JONES) AND CARRIED TO APPROVE THE REQUEST TO WAIVE THE LIQUOR LICENSE APPLICATION FEE.

This event will benefit the Evans Valley Community Center.

**AGENDA ITEM 11** **Liquor License:** Authorize the Mayor to sign an Oregon Liquor Control Commission application for Temporary Use of an Annual License from Bill Neiswanger, owner of the Cattlemen's Saloon to hold an event on June 23-24, 2017 at 108 Depot Street, Rogue River, Oregon.

MOVE (ENGLAND), SECONDED (SPENCER) AND CARRIED TO AUTHORIZE THE MAYOR TO SIGN AN OREGON LIQUOR CONTROL COMMISSION APPLICATION FOR TEMPORARY USE OF AN ANNUAL LICENSE FROM BILL NEISWANGER, OWNER OF THE CATTLEMEN'S SALOON TO HOLD AN EVENT ON JUNE 23-24, 2017 AT 108 DEPOT STREET, ROGUE RIVER, OREGON.

**AGENDA ITEM 12** **Request:** A request from Amber Spurlock, Canteen Manager for the Veterans of Foreign Wars Post 4116 to waive the Liquor License Application Fee required by Rogue River Municipal Code 5.15.060 for an event being held on June 17, 2017.

MOVE (ENGLAND), SECONDED (DAUGHERTY) AND CARRIED TO APPROVE THE REQUEST TO WAIVE THE LIQUOR LICENSE APPLICATION FEE.

City Administrator Mark Reagles commented that the event was raising money for the Veterans Relief Fund.

**AGENDA ITEM 13** **Liquor License:** Authorize the Mayor to sign an Oregon Liquor Control Commission application for Temporary Use of an Annual License from Amber Spurlock, Canteen Manager for the Veterans of Foreign Wars Post 4116 to hold an event on June 17, 2017 at 410 East Main Street, Rogue River, Oregon.

MOVE (SPENCER), SECONDED (ENGLAND) AND CARRIED TO AUTHORIZE THE MAYOR TO SIGN AN OREGON LIQUOR CONTROL COMMISSION APPLICATION FOR TEMPORARY USE OF AN ANNUAL LICENSE FROM AMBER SPURLOCK, CANTEEN MANAGER FOR THE VETERANS OF FOREIGN WARS POST 4116 TO HOLD AN EVENT ON JUNE 17, 2017 AT 410 EAST MAIN STREET, ROGUE RIVER, OREGON.

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**AGENDA ITEM 14** Request: A request from Amber Spurlock, Canteen Manager for the Veterans of Foreign Wars Post 4116 to waive the Liquor License Application Fee required by Rogue River Municipal Code 5.15.060 for an event being held on June 24, 2017.

MOVE (JONES), SECONDED (SPENCER) AND CARRIED TO APPROVE THE REQUEST TO WAIVE THE LIQUOR LICENSE APPLICATION FEE.

This event was for a Family Friendly Rooster Crow Day Celebration.

**AGENDA ITEM 15** Liquor License: Authorize the Mayor to sign an Oregon Liquor Control Commission application for Temporary Use of an Annual License from Amber Spurlock, Canteen Manager for the Veterans of Foreign Wars Post 4116 to hold an event on June 24, 2017 at 410 East Main Street, Rogue River, Oregon.

MOVE (ENGLAND), SECONDED (JONES) AND CARRIED TO AUTHORIZE THE MAYOR TO SIGN AN OREGON LIQUOR CONTROL COMMISSION APPLICATION FOR TEMPORARY USE OF AN ANNUAL LICENSE FROM AMBER SPURLOCK, CANTEEN MANAGER FOR THE VETERANS OF FOREIGN WARS POST 4116 TO HOLD AN EVENT ON JUNE 24, 2017 AT 410 EAST MAIN STREET, ROGUE RIVER, OREGON.

**AGENDA ITEM 16** Request: A request from Amber Spurlock, Canteen Manager for the Veterans of Foreign Wars Post 4116 to waive the Liquor License Application Fee required by Rogue River Municipal Code 5.15.060 for an event being held on July 22, 2017.

MOVE (JONES), SECONDED (SPENCER) AND CARRIED TO APPROVE THE REQUEST TO WAIVE THE LIQUOR LICENSE APPLICATION FEE.

This event was for the Old Guard Riders Barbeque Benefit being held at the White City Facility.

**AGENDA ITEM 17** Liquor License: Authorize the Mayor to sign an Oregon Liquor Control Commission application for Temporary Use of an Annual License from Amber Spurlock, Canteen Manager for the Veterans of Foreign Wars Post 4116 to hold an event on July 22, 2017 at 410 East Main Street, Rogue River, Oregon.

MOVE (SPENCER), SECONDED (JONES) AND CARRIED TO AUTHORIZE THE MAYOR TO SIGN AN OREGON LIQUOR CONTROL COMMISSION APPLICATION FOR TEMPORARY USE OF AN ANNUAL LICENSE FROM AMBER SPURLOCK, CANTEEN MANAGER FOR THE VETERANS OF FOREIGN WARS POST 4116 TO HOLD AN EVENT ON JULY 22, 2017 AT 410 EAST MAIN STREET, ROGUE RIVER, OREGON.

**AGENDA ITEM 18** Request: A request from Amber Spurlock, Canteen Manager for the Veterans of Foreign Wars Post 4116 to waive the Liquor License Application Fee required by

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Rogue River Municipal Code 5.15.060 for an event being held on September 9, 2017.

MOVE (ENGLAND), SECONDED (JONES) AND CARRIED TO APPROVE THE REQUEST TO WAIVE THE LIQUOR LICENSE APPLICATION FEE.

This event is for the "12<sup>th</sup> Annual Patriot's Run" benefitting the VFW & Aux High School Scholarship Fund.

**AGENDA ITEM 19** **Liquor License:** Authorize the Mayor to sign an Oregon Liquor Control Commission application for Temporary Use of an Annual License from Amber Spurlock, Canteen Manager for the Veterans of Foreign Wars Post 4116 to hold an event on September 9, 2017 at 410 East Main Street, Rogue River, Oregon.

MOVE (JONES), SECONDED (ENGLAND) AND CARRIED TO AUTHORIZE THE MAYOR TO SIGN AN OREGON LIQUOR CONTROL COMMISSION APPLICATION FOR TEMPORARY USE OF AN ANNUAL LICENSE FROM AMBER SPURLOCK, CANTEEN MANAGER FOR THE VETERANS OF FOREIGN WARS POST 4116 TO HOLD AN EVENT ON SEPTEMBER 9, 2017 AT 410 EAST MAIN STREET, ROGUE RIVER, OREGON.

**OTHER BUSINESS:**

Mayor Pam VanArsdale asked the City Councilor's if they were interested in attending the Small Cities Meeting on June 8, 2017 at the City of Malin.

City Administrator Mark Reagles commented that he needed to schedule an Executive Session prior to June 7, 2017. He asked the City Council if they would be available for June 5, 2017 at 10:00 a.m.

City Councilor Don Daugherty brought up that between his home and City Hall he counted 10 garage sales signs and he asked if anyone else had heard about the red camera for speeders.

Mayor Pam VanArsdale stated that they record a person running red light. She also suggested that the City keep one of the patrol vehicles for parking around town to keep drivers from speeding.

City Councilor Mark Poling stated that the Rogue River Fire Department was interested in one of the patrol units.

City Administrator Mark Reagles said that the Rogue River Fire Department purchased one of the vehicles on the last purchase of new patrol vehicles.

City Councilor Shelli Spencer said she had been asked if the new Market across the

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river had been approved by the City to sell alcohol and can they be located next to a Marijuana Retail Store?

City Administrator Mark Reagles commented that they apply with OLCC then they come to the City for approval.

City Councilor Shelli Spencer asked how long can a temporary banner be displayed?

City Councilor Don Daugherty who's also Chair of the Sign Review Board replied that they had 45-days and still had time left.

Mayor Pam VanArsdale also thanked City Councilor Don Daugherty for filling in for her while she was ill to the ground breaking ceremony for Rogue River Habitat for Humanity.

**ADJOURN**

There being no further business to come before the City Council and upon motion duly made (ENGLAND), seconded (DAUGHERTY) and carried, the meeting adjourned at 7:53 p.m.

**ATTEST:**

Carol J. Weir, MMC  
City Recorder